Meeting Minutes

Administration

**Meeting Type:** Daily Standup

**Sprint Number**: 1

**Date:** 05/08/2020

**Start** **Time**: 6:20pm

**End** **Time**: 6:32pm

**Participants:**

Alana Tobgui (s3760538)

Dan Bound (s3719027)

Gleb Bogachev (s3694543)

Xuan Vo (s781244)

Topics

**Topic 1 -- Backend:**

Daniel is looking at employee

Booking is based around when the employee is working

TODO: we need to create an admin portal to add employees and add availabilities.

-has planned mostly on paper

**Topic 2 – Front end:**

-Alana has been working on the calendar structure for front end –almost finished the design for this

--She will continue to work on the design of the calendar and possible add more features where necessary.

**Topic 3 -- Wireframing:**  
Alana will create wireframe for home page

Gleb will create wireframe for admin page

**Topic 4 – User Stories:**

Xuan will user stories, sprint backlog, other relevant documents (including click up)